

Filipino Employment Detail

Position : One person → Private Tutor+Nanny+Company Assistant+Helper
Country : Taiwan
Salary : PHP43,000
Employment Duration: 3 years
Experience : with or without
Accommodation : FREE
Gender : Female
Age : 25~35
Height : More than 5 feet
Weight : Lesser than 60 kg
Education : at least Bachelor Degree
Marital status : No preference
Skill : Multi-tasker; Fast learner; responsible for task assigned with timely manner
English : Proficiency at speaking, writing, tutoring
Computer Literacy : Microsoft Office (Word, Excel, PPT: Basic)
DAYOFF : No
Vacation : Guaranteed 1 week vacation per year

Job Details:

⌘ Tutor/Nanny:

- ◆ Personal teacher of 5y/o kid, especially English speaking , writing, vocabulary
- ◆ Assisting school homework & activities
- ◆ Preparing daily school needs of the kid

⌘ International Business Management:

- ◆ Drafting email to foreign companies;
- ◆ Placing orders to Suppliers;
- ◆ Project management.
- ◆ Inventory

⌘ Household Chores:

- ◆ Doing daily house chores (includes cleaning, cooking, washing dishes/clothes, ironing)

Requirements: Valid Passport, UMID

王瀚生
Hansheng Wang
Employer